



Supply Chest

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Navy Core Values: Honor, Courage, Commitment

Vol. 54 No. 9

FISC "Gator" welcomes home USS Shreveport



USS Shreveport (LPD-12) Supply Officer LT Ken Hobbs receives the keys for the ship's official vehicles following their seven-month deployment. The keys were delivered by SK1(SW) James McDermott, a FISC Norfolk LSR, who donned a "gator" suit and entertained friends and family members of the ship's crew while they waited for their loved ones to return pierside. Shreveport deployed Sept. 20 with the USS Bataan (LHD-5) Amphibious Ready Group (ARG). Embarked aboard Shreveport were members of the Camp Lejeune, N.C.-based 26th Marine Expeditionary Unit (MEU).

FISC Norfolk Det. Washington's Postal Facility wins GSA Award



A FISC Norfolk Det. Washington Postal Operations Division van passes the Jefferson Memorial on one of its many daily routes.

FISC Norfolk Detachment Washington operates the Anacostia Navy Postal Consolidation Facility for the Naval District Washington. Their efforts have earned them numerous accolades, and now the FISC Postal Operations Division has been selected to receive from the General Services Administration (GSA) the Federal Mail Center of Excellence Award as part of the Federal Mail Best Practices Awards program. The award will be

presented at a ceremony in Washington, D.C. hosted by GSA on June 26.

"This is great news for a really dedicated group of civil servants doing a super job under high pressure and lately even potentially hazardous conditions," said Capt. Mark Westin, officer-in-charge of FISC Norfolk Det. Washington. The focus of the award was for their improvements to the mail handling process and cost sav-

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Why is this woman smiling?

Turn to page 7 to find out.



Let's make the most of our Internal website - Inside FISC



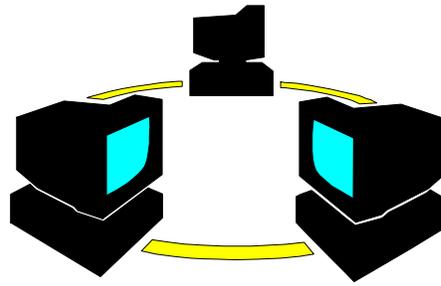
By Sid Etherington
Executive Director, FISC Norfolk

In the April 19 edition of the *Supply Chest*, our FISC Norfolk Webmaster wrote a great article on the FISC IntraNet. For those of you who missed that article (and I am sure that is a small number), the FISC IntraNet, affectionately known as *INSIDE FISC*, is our internal website. This website is only available to those employees on our LAN and inside our firewall. While we have had this site for several years, we are just now ready and prepared to “use

it for all it is worth.” I encourage all of you to visit the site and make it your default browser. You can get to the site by typing *Insidefisc* in the URL block of the browser, you

know, the place you normally see www.nor.fisc.navy.mil. I think you will be pleased with the current content. There are meeting notes, News Flashes, Performance Metrics, Welfare and Recreation Board Information, and other useful information. But the purpose of this article is for you all to help make the site even better, even more meaningful.

The Knowledge Management Group has been working hard to come up with good items for posting. They even named the site. But what they need now is your help. The whole idea of the site is to provide a single place to put information that is work related, career enhancing, health/safety oriented and/or morale boosting. All this great information is in one place and is accessible



to many by just a few clicks of the mouse. How can it get better? Well I think it can get better if you all consider the possibilities and potential and come up with good content that

fits the categories I described above. Especially, the morale boosting area, I am sure we can find some good uses there. The site is ours, we populate it and maintain it. Please go visit it and let the WEBMASTER know how you like it and what you would like to see posted on it in the future. Remember, just type *INSIDEFISC* and stand by for the experience.

If you have questions or comments about the FISC Norfolk internal or external websites, you can reach Richard Hagen, the FISC Webmaster at 443-1723, or better yet, you may email him at fisc_norfolk_webmaster@nor.fisc.navy.mil.

Supply Chest

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EBIS is one-stop shopping place for employee benefit info

By Darlene Shaw
FISC San Diego

For anyone who has not yet visited the EBIS web site, www.civilianbenefits.hroc.navy.mil, you are in for a real treat.

EBIS is the acronym for the Employee Benefits Information System. EBIS is a web application that allows you to obtain general and personal benefits information, conduct health and life benefits transactions, and access a retirement calculator.

You must register to start using the site. You will need a copy of your most recent LES or SF-50 to register. This process is quick and easy to complete. Once registered, you will access the site by using your SSN and password.

When you enter the site, the sections are shown along the top in tab fashion – retirement, TSP, health, life, survey, and PIN.

Retirement options include CSRS and FERS. TSP has some calculator applications to estimate future account balances and annuities. The health and life sections let you track personal transactions. The survey section is a five-minute survey to gather feedback on the site for future improvements. The PIN section allows the user to change and do other maintenance for their PIN.

The site is very user-friendly. Give it a try soon.



New logo, new hat



PCSN Nori Curtis proudly shows-off her new FISC Norfolk ball cap. The new headgear was issued to all FISC Norfolk Sailors. It features the new FISC Norfolk logo, which incorporates the new NAVSUP corporate logo.

Code 100 congratulates employees for continued federal service

Code 100 recently recognized continued service by several employees. All were presented length of service certificates by Capt. Cris Toledo, FISC Norfolk Customer Service Director. The employees were recognized for service lengths of 10-35 years. Pictured (left to right) are Fayeelaine Haddaway, Sharon Brown, James Peace, Aquatta Arnold, Capt. Toledo, Jerry Dysick, Payl Wicker, and Belinderae Benn. Not pictured is David Foote, who was recognized for 35 years of service.



News Briefs

Ruth Sanders detailed as NAVSUP's Chief Information Officer. Rear Adm. Justin D. McCarthy, SC, USN, commander, Naval Supply Systems Command (NAVSUP), announced that Ruth Sanders, executive director of NAVSUP's Fleet Material Support Office (FMSO), became Chief Information Officer (CIO) for NAVSUP, on April 29, 2002. Sanders is a member of the Senior Executive Service.

The announcement was made concurrently at NAVSUP Headquarters and at FMSO. The CIO position had been held by the NAVSUP executive director, Mr. Jeffery Orner, as a collateral duty.

Orner noted, "This move recognizes the importance of our efforts in key Department of the Navy Information Technology projects such as the Navy and Marine Corps Intranet, Task Force Web, Enterprise Resources Planning, and others. With Ruth Sanders' expertise, she will hit the ground running in this important area, as we leverage information technology to achieve a transformation in the efficiency and effectiveness of our Fleet support processes."

Rear Adm. (select) Mike Roesner, commanding officer of FMSO, announced that James DeLorenzo will be temporarily assigned to the position of acting FMSO Executive Director.

"FMSO's loss is a gain for the NAVSUP enterprise. We will truly benefit from having the hands-on attention to these issues that someone of Ruth Sanders' caliber will bring to the table," Roesner said.

Sanders has served as Executive Director of FMSO since 1998. Prior to that she was Director, Process Analysis and Integration Division and Chief Information Officer, Defense Se-

curity Assistance Agency. She is a native of Philadelphia and holds a Master's Degree in Business Administration from Fairleigh Dickinson University and a Bachelor's Degree in Business Administration from Temple University.

Shades of Green to close temporarily. On April 1, the Shades of Green closed for an 18-month renovation. The shutdown will allow construction of 290 more rooms and 10 additional suites at the 287-room Armed Forces Recreation Center hotel. The new expansion will include a multi-level covered parking structure, spacious lobby, banquet facilities, a specialty Italian restaurant, and a new family-style restaurant. Dur-

ing the closure, service members and families eligible for Shades of Green will receive the same room rates at other Disney hotels, said an official. However, they will have to pay an additional 11 percent state and local room taxes. Meanwhile, four hotels in Garmisch, Germany and in Chiemsee will not be closed during construction of a new 330-room hotel in Garmisch, he said. The AFRCs are open to military active-duty members, reservists, retirees and their families, as well as Defense Department civilian employees and their families. Room rates are determined by pay grade. Disney's Palm and Magnolia Golf Courses will not be affected and will continue operations throughout construction.



Charlotte Connor of FISC has her blood pressure checked by Laverne Williams, a health educator for the Norfolk Department of Health.



Common Access Cards to replace Optional Form 55

The Secretary of Defense has directed the implementation of DOD Smart Card technology to be used as a DOD wide Common Access Card (CAC). Current active duty military, DOD government and contractor identification cards will be obsolete after December 2002.

Tentative mass issuance of cards for Naval Station Norfolk personnel is scheduled for May 13-Oct.25, 2002. The exact issuing location has not been announced yet.

Scheduling is by appointment only. FISC departments are updating personnel rosters and will be designating points of contact (POC) for their areas. It will be the POC's responsibility to ensure that location and scheduling information is received by everyone within their respective departments.

Our Security Staff will keep everyone informed of any new developments as we progress. This is a massive effort requiring teamwork and cooperation to ensure everyone



Card readers like this, once attached to a personal computer, can be used to verify an individual's access to information or to digitally "sign" e-mail messages. (Photo by Staff Sgt. Kathleen T. Rhem, USA)

on the card and will store medical information and other personal data. It will also be used to access computers. But, at present, that feature is not being implemented in the Norfolk area.

Development is still underway for the FISC Norfolk badging plan. Once details are finalized, they will be distributed by departments. Look for announcements via email, in the *Supply Chest*, and on the FISC intranet, InsideFISC.

receives their card within the specified time.

The card will serve as the primary ID to get all civilian personnel and contractor personnel with email accounts onto the installation. It will replace ID cards for military and civil service workers. In our case (Sewells Point), it will replace the Optional Form 55 (civilian ID card). Contractors without email accounts have not been addressed to date.

Eventually, personal identification information will be inserted into a chip

Postal from page 1

ings over the last 4 years by use of technology, barcoding, and consolidation to cut postal costs for Naval District Washington (NDW).

The Navsup logo now adorns 16 mail delivery vans rolling all over the National Capital region every day. The FISC Postal Operations Division's 21 civilian employees pickup, deliver and process all outgoing and nearly all incoming official mail for more than 150 mailrooms at Navy and Marine Corps commands throughout the region. Using state of the art technology, barcoding and mail consolidation processes, the Division has saved the Navy over \$7 million in postage since 1998.



Welcome Aboard new Assistant Counsel

The FISC Office of Counsel recently welcomed aboard a new Assistant Counsel, James Winthrop. He retired from the Navy last year after serving as a line officer and then as a JAG officer. His last tour was here in Norfolk as the Military Judge, Tidewater Judicial Circuit. He's a graduate of the University of Virginia, and the Marshall-Wythe School of Law, College of William and Mary. He and his wife, Dougie, live in Williamsburg with their three children: Elizabeth (15), Jack (11), and Jane (7).

Memorabilia display honors military service of Centerites



Centerites and visitors were greeted by a display of personal military memorabilia in the display case adjacent to the main elevators on the sixth floor of Building W-143. If you missed the opportunity to participate in this display, there are similar displays planned in the future. Look for announcements in the Supply Chest, and on the FISC Norfolk Intranet, InsideFISC.

What began as a display to recognize the accomplishments of African-American Centerites during February's observance of African-American Heritage Month, grew into a center-wide symbol of pride.

The display was the result of many hours of work by Steve Craddock, Kevin Brunner, and Elizabeth Green. Word spread quickly that the display was in the works, and people wanted to be a part of it. Memorabilia kept arriving to be included in the tribute. Uniform items, a special photo, award certificates – every donated item represented a significant part of someone's life.

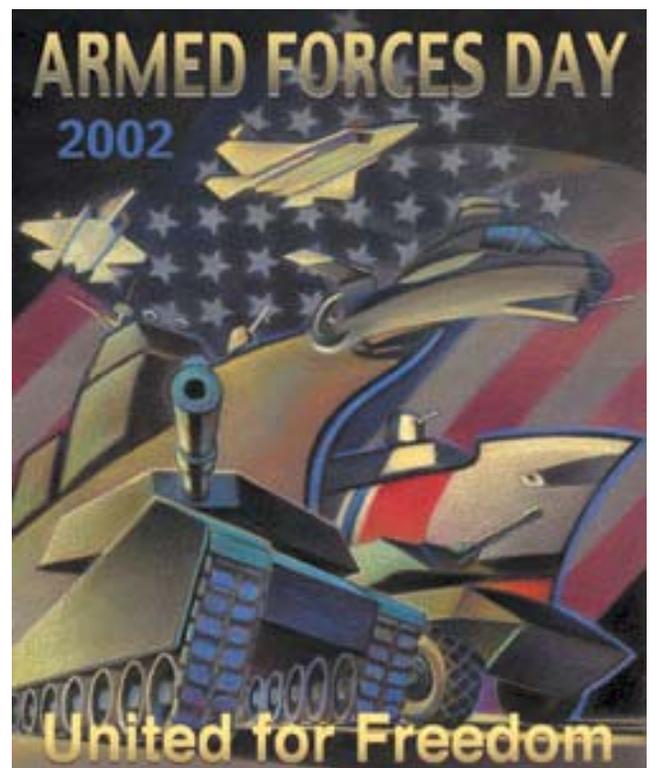
Before they knew it, nearly 30 people had donated a piece of their lives to share with the Center. February had come and gone, and they were still receiving material for display. It was finally completed in March, and the curtains were drawn open for all to see. There were daily traffic jams just outside the main elevators in Building W-143 as people would stop to admire the accomplishments of their co-workers.

Two active-duty Centerites participated in the effort. They were Lt. Myron Brown, and Lt. Cmdr. Charles Cyrus. Also loaning material for the display were Sequoia Jenkins, Demetrius Williams, Morris Champion, Windy Ankofski, David Zareczny, Pat Munroe, and Joe Salonga.

Also participating in the exhibit were Lester Garris, Larry Doggette, Chappell A. Isom, Mercer Collier, Bobby Whittington, Roger del Parto, John A. Gant, Wayne Keeys,

Ruth McClendon, and Jimmy Knox, Mike Bass, Princetta Lucas, Linda Davis, Larry Stamps, Mel McQueen, and Clifford Taylor.

If you wanted to participate, but missed the chance, you will have another opportunity. Similar displays are planned in the future. Look for announcements in the Supply Chest, and on the FISC Norfolk Intranet, InsideFISC.



CEAP NEWS

May is a busy month as we prepare for National High Blood Pressure Education month and Mental Health month. Throughout May, CEAP will distribute literature and posters promoting regular blood pressure screening and how to maintain mental health.

May 2002 is National Mental Health month, sponsored by the National Mental Health Association (NMHA). Mental health matters continue the theme for the 2002 National Mental Health month. The purpose of this observance is to increase awareness, understanding and treatment of mental illness. This year, special attention will be given to Child-

hood Depression Awareness Day on May 8, 2002, which coincides with Children's Mental Health week, the first week of May. To celebrate Mental Health month, CEAP will be sponsoring two Lunch & Learn sessions: May 9, the speaker will be our own Mercer Collier, in the Hampton Room and May 23, the speaker will be Christy Letsom, the coordinator for the Suicide Crisis Center in Norfolk. Look for more information in the future on these upcoming events.

The CEAP Lunch & Learn that was scheduled for May 16 has been rescheduled for May 21, with Lavern Williams of the Norfolk Public Health Department, topic "A Healthy Heart." Please RSVP to CEAP Counselor

Veronica Thomas at 443-1049.

CEAP offers free, professional counseling services which may include, but not limited to : depression, family and marital discord, financial and legal issues, stress relating to early retirement, relocation or possible downsizing, and drug and alcohol abuse or addiction. CEAP counselors seek to help employee's address and overcome any problem, which could adversely affect attendance and job performance. Employees and immediate family members of FISC, NAVTRANS, FOSSAC and DECCD (formerly DIPC) may benefit from CEAP services. For more information, please call Mrs. Veronica Thomas at 443-1049 or 443-1490.

Beneficial suggestion nets ATAC employee \$2,000

A beneficial suggestion to help unclog an administrative delay in shipping times for overseas shipments has resulted in a \$2,000 award through the Navy's Beneficial Suggestion Program for Libby Bishop, traffic management specialist, Code 303.1.

The Global ATAC program and government shippers worldwide were experiencing numerous custom delays due to improper completion/misinterpretation of custom documentation specifically, the Commercial Invoice and the American Goods Return forms. This negatively impacted ATAC and government transportation services in all locations especially OCONUS Pacific and Atlantic areas (Japan, Hawaii, Bahrain, Italy). Bishop suggested they combine the Commercial Invoice & the American Goods Return form with the DOD activity letter head and all required information on one document. This allowed ATAC and all government shippers to complete one document for CONUS/OCONUS customs entry. This resulted in considerable savings to the government by reducing transportation delays in customs and the numerous manhours required to complete several forms.

An example of the document was circulated to major shippers for their comments/review and the final document was sent to customs for their approval. Customs ap-



Libby Bishop was all smiles when she received her ceremonial check for \$2,000 from FISC Norfolk Executive Officer Capt. Paul Flondarina. Bishop earned the award through the Navy's Beneficial Suggestion Program.

proved the form for implementation and immediate use and notified custom locations worldwide to accept the document because it met all requirements of 19 CFR. Libby's suggestion can be used worldwide for all transportation shipments requiring customs documentation.



SK1 Adam Mejia, NR FISC Norfolk Detachment 106, Naval Reserve Center Baltimore, is congratulated by FISC Norfolk Commanding Officer Capt. Bill Kowba. Mejia was recognized as the FISC Norfolk Reserve Sailor of the Year. He was presented with a plaque and a Navy/Marine Corps Achievement Medal.



SK2 Stephanie Quick listens as Capt. Ray English reads the certificate recognizing Quick as the Bluejacket of the Year for NR FISC Norfolk Detachment 107. English is commanding officer of the NR FISC Norfolk Detachment 107.



Correction

In the April 19 issue of the Supply Chest, Dianne Knepper was incorrectly identified. She was commended for her work as minor property custodian at Cheatham Annex. She conducted a complete inventory of property at Cheatham, replacing an out-of-date listing. She generated disposal actions for unused or obsolete property, tracked those actions, accounted for missing property, and updated Defense Property Accounting System (DPAS) records. She made sure all Cheatham Annex property had property tags to ensure proper identification. We applaud Mrs. Knepper's accomplishments, and apologize for the mix-up on her photo.



Naval Transportation Support Center's Sailor of the Year is SK1(SW) Audrey Earle. Petty Officer Earle's superior performance of duty as a member of the Navy Overseas Air Cargo Terminal (NOACT) included the supervision of seven enlisted personnel. She is a highly innovative leader, demonstrating her versatile abilities. During her deployment to Chile in support of UNITAS 42-01, SK1 Earle expertly provided forward logistic support to 6 U.S. ships and 23 foreign ships, personally expediting passengers and over 200 pallets of material, over 122,751 pounds of mail with 100 percent mission success. As LPO and training coordinator of the NOACT team, her supervision and efforts resulted in the NOACT team successfully managing the total movement of over 1.5 million pounds of cargo and mail throughout the year in support of exercises UNITAS 42-01, JTFEX 01-01 and JTFEX 01-02. At the onset of Operation Enduring Freedom, Petty Officer Earle directed NOACT personnel into critical roles at Norfolk Navy/AMC Air Terminal, her team assisted in the loading of cargo for humanitarian and combat operations support. She completely revitalized the Command Training Program resulting in outstanding logistics material handling equipment and air cargo qualifications training for six NOACT personnel. She is an outstanding Petty Officer and Sailor with unlimited potential.