

# The Seafarer



## TAKE ADVANTAGE OF MAKING YOUR NEXT MOVE A LITTLE EASIER

The Naval Supply Systems Command has developed an online program to allow Service Members or their family members to receive tailored Household Goods (HHG) move counseling and to complete an application for their HHG move. The program, named **SmartWeb Move (SWM)**, is a user friendly, state-of-the-art web-based program available to Customers on a 24/7 basis from the convenience of their home, work, on board ship ... anywhere they have access to the Internet. This website provides the first interactive program in the Department of Defense (DOD) to provide customized entitlements counseling and HHG move applications on line. Logon To:

[www.smartwebmove.navsup.navy.mil](http://www.smartwebmove.navsup.navy.mil)

### Norfolk, Virginia

## NAVSUP Holds Senior Leadership “Engaging Our Corps” Conference



The senior leadership of the Naval Supply Systems Command (NAVSUP) met on March 26 for a 3-day conference at the Virginia Beach Resort Hotel and Conference Center in Virginia Beach, Virginia. Attending were more than 160 Navy Supply Corps Captains and over a dozen Supply Corps flag officers representing over 70 percent of the Supply Corps leadership. Attendees represented nearly every command throughout the world where the Navy has a supply function. This worldwide gathering was the first of its kind. The conference was called by Rear Admiral Justin D. McCarthy, Chief of Supply Corps and Commander, Naval Supply Systems Command. NAVSUP is a 26,000 member workforce comprising supply areas of operations, contracting, resale, fuel, transportation, conventional ordnance, food service and other quality of life programs.

Rear Adm. McCarthy opened his remarks with a question to all captains and flag officer by asking, “why do you think we are here?” Answers include everything from the CNO’s priority on alignment to making sure we all have a common understanding of where we are headed to what direction are we headed as a Corps with our corporate vision. According to Rear Adm. McCarthy the purpose of the conference was to look at

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what is going on in the Supply Corps community, develop leadership (learn as a team), support the CNO's and Navy's agenda and aid in the Navy's transformation. "I want us to share information, start thinking and acting as a team so that we can identify ways to strengthen our Corps, strengthen our networking, and improve our collective support to our Navy," said McCarthy. In his opening presentation he listed the themes that are dominating the Navy's leadership today. They included the CNO's priorities (manpower, current readiness, future readiness, quality of service, and alignment), leadership responsibilities, transformation, and re-capitalization. His emphasis was on making sure the Supply Corps leadership is fully engaged and taking ownership in all of these efforts. He also wanted to make sure that attendees left the conference with an understanding of what they will do differently.

*Photo - Some of the attendees at the NAVSUP Senior Leadership Conference held in Virginia Beach. Over 160 Supply Corps Captains and more than a dozen Supply Corps Flag Officers attended.*

*Photo by Bill Pointer*



# CHALLENGE THAT PRICE!

The Price Challenge Hotline was established in 1979 at Mechanicsburg, Pa. as part of the Navy's response to highly publicized stories of spare parts and equipment overpricing. During 1983, the Price Challenge Hotline merged into the Buy Our Spares Smart (BOSS) program to become part of the Navy wide program to reduce costs of spare parts and equipment, promote readiness, maximize resources and reestablish public confidence in the Department of Defense's (DOD's) stewardship of funds. During April 1984, the Price Challenge Hotline transferred to and combined with Navy Price Fighters, part of the Fitting Out and Supply Support Assistance Center (FOSSAC) in Norfolk, to create the Navy's only dedicated pricing and value analysis activity in support of the acquisition community. To date, the Price Challenge Hotline's initiative has realized a cost avoidance totaling more than \$818 million.

The mission of the Price Challenge Hotline is to provide pricing validation support by acting as the Navy's focal point for all pricing inquiries related to spare parts and consumables used in support of Navy weapon systems. New and forthcoming budget restraints makes it imperative that spare parts and consumables be procured at the most economical price possible without impacting fleet readiness. The mission does not include pricing inquiries relating to service contracts, open purchase, or non-standard items. Any employee of the Department of Defense (DOD) or other government agency can question the price of any DOD managed item by submitting a price inquiry to the Price Challenge Hotline. Type of price inquiries include: items that appear to be overpriced, or are identical, and would achieve a reduced price through combined demand by consolidating their management under one National Stock Number (NSN), or would reduce the price of the NSN through a new commercial source of supply, or would achieve a reduced price as a result of a manufacturing decision.

The Price Challenge Hotline determines and centrally manages cash bonuses for price inquiries that realize significant cost avoidance savings. Cash bonuses can range from a minimum of \$50.00 to a maximum of \$25,000.00, based on the documented savings. Challengers may submit inquiries to the Price Challenge Hotline via telephone, message, Internet or U.S. Mail. NAVSUP P485 provides a mailing format that identifies the minimum reporting requirements. For additional information, please call the following phone numbers: 800-NAV-CHAL, (757) 443-2006, DSN: 646-2006, or Email: Price\_Challenge\_Hotline@Fossac.Navy.Mil



## Bo Knows Better Bars

*FISC Norfolk, Va. - Former two-sport professional athlete Bo Jackson (center) passes sample boxes of nutrition bars to an LSR. Jackson, who played football with the Oakland Raiders and baseball with the Kansas City Royals and the Chicago White Sox, was in town recently promoting a line of premium nutrition snack bars that his company hopes to market to U.S. Navy ships. While visiting the LSC, Jackson was more than happy to chat with fans. He also posed for pictures and signed autographs. Also pictured with Jackson are his business partner Danny Heffernan, and Kathy Collins, bid manager, SYSCO Food Services of Hampton Roads. Jackson says he became interested in developing a product that would coincide with the active lifestyle many people lead today. His goal was to create a bar that was well balanced, vitamin enriched, low in fat, and great tasting, providing both children and adults with a balanced nutritional supplement.*

## New E-Z Go All-weather Carts

# LSC Reps Get Wheels



*Poised on the pier and in front of one of FISC's Fleet customers are three of the seven new EZ-Go Carts that will be used by Logistic Support Center (LSC) representatives to provide top notch service to FISC's customers. The carts are made by Textron Inc. in Augusta, Ga. It took them about 14 weeks to manufacture the carts. Logistic Support Representatives attended a 4-hour training session to familiarize themselves with the carts features. The vehicle has a load capacity of 1600 lbs. Pictured with the carts are (l-r) SK2 Bobby Miller, Joe Diotommaso, and Joyce Ford.*

## Food Service Management

# SPV Order Placement Guidance

Before completing your order request in the Food Service Management (FSM) system, you should ensure that the weekly updated prime vendor catalogue has been downloaded. If time permits, print a copy. This catalog is updated and distributed every Monday via SALTS or email. If you assistance with FSM, the Navy Food Management Team (NFMT) and the Atlantic Training Group (ATG) are the FSM training personnel who can field any questions. If you did not receive your updated catalog please contact your STORES operator.

Don't forget the 72-hour rule. Your order must be received at the FISC office by 11:00 a.m. to receive your food within 48-hours and to have a stevedore work party to help on load. Some items require special lead times such as extended shelf life milk, beverage cases, and new items in the catalog. Forward your order to the FISC via SALTS/Email or Navy Message if underway. You can also drop off your requirements at the FISC building W-143.. The orders will be downloaded in to the Subsistence Total Order & Receipt Electronic System (STORES NT) and forwarded to DSCP and the Prime Vendor. Emergency orders are still processed in 24 hours if a ship is deploying or an emergency situation exists (except for fresh bread and milk unless TYCOM allows). Each ship is assigned a STORES NT operator at the FISC. They are here to help you. Bearers will still be processed on request. If you have any questions about the ordering process, please call your assigned SPV FISC operator. If you are requesting a stevedore contractor to load your stores, the minimum requirements are two pallets for a submarine,

four pallets for a small ship, and twenty-five pallets for a large ship. If your assigned operator is not in, another representative can help with your order. If you have a problem with the delivery time or day contact your Logistic Support Representative (LSR). If you need an item that is not in the catalog, you can procure it using an 1149 by completing it and submitting it to your STORES NT operator. If you want this item to be included in the Prime Vendor catalog you must have a constant requirement for it. Contact your TYCOM representative about incorporating it in the catalog.

The STORES NT operator will process your order electronically to DSCP and the Prime Vendor. If an item is Not-In- Stock (NIS) the Prime Vendor will contact your STORES NT operator with a substitute item or you may have to wait for the item to be delivered to the Prime Vendor. You have the choice of either accepting the substitute, waiting for the item to come in on another order, or canceling the requirement. Either way, this is a "fill or kill" system and the item must be reordered or the substitute accepted.

If the requisition is to be processed as Fleet Freight, it can be forwarded to your STORES NT operator via SALTS/Email. Place the forwarding address or location to which the food is to be forwarded per your File Allocation Table (FAT). The forwarding address must include the name of the ship, pier, date and time for delivery. Requisitions for re-supply items can be forwarded to the STORES NT operators via SALTS/Email. The ship must provide any special instructions and your operator will coordinate with the transshipping activity for delivery of ordered items.

At the time of delivery you should meet the Prime Vendor truck driver with a copy of your order to ensure you are getting what you requested. Make sure you receive what you ordered and documented any discrepancies on the invoice. All items that do not have a 75 percent shelf life remaining or appear to be deficient should also be rejected. Notify the FISC if non-delivery of an item or problems persists. After the Prime Vendor delivers the products they will drop off a copy of the invoice to the FISC before they leave the base. The FISC will process this within 24 hours so you can update your records with the disk sent by the FISC.

# Tips on Making Your Move Easier

More than 50 percent of all Permanent Change of Station (PCS) moves occur during the May-August time frame. If you are moving during this period, you're competing with everyone else in government and the private sector, who wants to move personal property. We all use the same limited number of moving companies and available trucks and drivers. What can you do to help make a "peak season" move a little easier? Here are a few tips:

**#1 PLAN EARLY.** Call to schedule an appointment with the Consolidated Personal Property Shipping Office-Norfolk (CPPSO-N) for a counseling session first, immediately after receiving your orders . . . this should not be the last call you make. The earlier you attend a group counseling session with a CPPSO-N counselor the more likely you'll be to get your choice of moving dates. The Norfolk CPPSO is located in Building SDA 336, off Hampton Boulevard, behind and to the right of the Child Development Center and the Navy Lodge. The CPPSO-N telephone number to make an appointment is (757) 443-3700, prompt 2, then prompt 2. The office does not accept walk in customers. Remember you must be in receipt of orders before scheduling an appointment.

**#2 BE FLEXIBLE.** Pick a range of possible moving dates. Consider the middle of the month, when the demand is sometimes less. Competition is keenest for dates at the beginning and end of the month. Schedule your pickup for other than the day you must vacate your house or apartment.

**#3 ACCURATELY ESTIMATE THE WEIGHT OF YOUR GOODS.** Look around your home and discard what you don't need or rarely use. Exceeding your weight allowance can be very expensive. According to the Naval Transportation Support Center, the average excess cost for overweight shipments is \$750 per move. A good way to estimate the total weight of your personal property is by using the 1000-pounds-per-room-of-furniture rule of thumb.

**#4 BE PREPARED AND AT HOME ON MOVING DAY.** Be sure to disconnect appliances, empty waterbeds, drain water, gas, and oil from lawn mowers and motorcycles, take down pictures, mirrors, and curtains from walls. Leave all utilities connected until after the move is completed.

**#5 BE OBSERVANT ON PACKOUT/LOADING DAY.** Remember you are there to supervise the move. If you don't feel the mover is properly packing or loading, stop them and call the CPPSO-N Quality Control office at (757) 443-3700, prompt 4 and then prompt 2.

**#6 CONTACT THE DESTINATION PERSONAL PROPERTY OFFICE UPON ARRIVAL.** Contact the inbound personal property office as soon as you arrive at your destination. Give them a phone number(s) where you can be reached during and after duty hours.

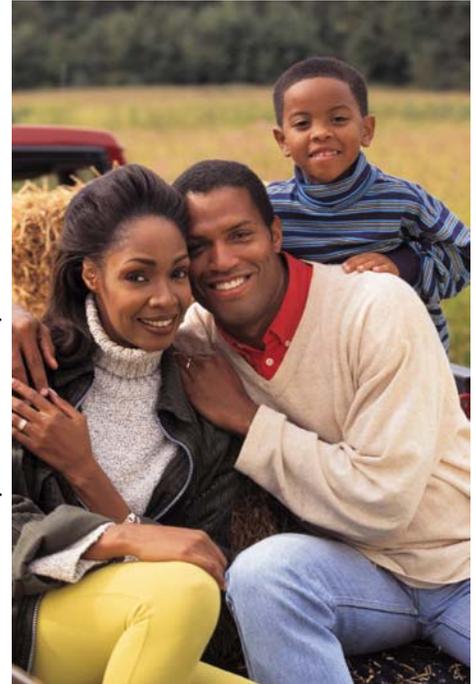
**#7 CHECK ITEMS DURING DELIVERY.** Watch the unloading of your property and carefully check each item off on your inventory record as it is brought into your new home. Unpack and check all personal property as soon as possible after delivery.

**#8 COMPLETE FORM DD1840/1840R.** You must explain any discrepancies on the DD1840/DD1840R form (bright pink document). You have 70 calendar days from the date of your delivery to complete and return the form to your local Personal Property Office.

**#9 FILE CLAIMS PROMPTLY.** If you have damage to or loss of your personal property, contact your destination personal property office immediately for assistance.

**#10 REDUCE MOVING STRESS.** Plan early, schedule early, ask questions, and be prepared. Working together, you and the Personal Property Office, can minimize stress and improve the experience of moving to a new duty station and into a new home. The Consolidated Personal Property Shipping Office-Norfolk, serving the greater south side Hampton Roads area, provides personal property services for all military and authorized DoD civilians.

For information, or to schedule an appointment, call (757) 443-3700 prompt 2, then prompt 2; for inbound shipments to this area call (757) 443-3700, prompt 4, then prompt 1; for scheduled outbound shipments call (757) 443-3700, prompt 3, then prompt 1; and for Quality Control call (757) 443-3700 prompt 4, and then prompt 2. For general moving information go to our web site at [www.nor.fisc.navy.mil](http://www.nor.fisc.navy.mil) and click on household goods.



## SK1 Mejia is 2001 NR FISC Sailor of the Year



*SK1 Adam Mejia is FISC Norfolk's 2001 Reserve Sailor of the Year. Petty Officer Mejia is assigned to NR FISC Norfolk Detachment 106. He was cited for his efforts in planning and executing over 1800 team hours of direct contributory support to his unit's gaining command, resulting in cost savings to the federal government in excess of \$38,000. Also noted in the citation was his superior performance as the command fitness coordinator and his expert management of the the demanding Medical/Dental/Immunization Readiness Program. In civilian life, Mejia is a contract specialist with the U.S. Peace Corps.*

## Reserve Captain Thomas Andrews Selected for Rear Admiral (lower half)



The Navy has announced that Reserve Supply Corps Captain Thomas L. Andrews, III was selected for promotion to Rear Admiral (lower half) in the Reserves.

Captain Andrews is assigned as Commanding Officer, Naval Reserve AIRPAC Supply 0294, San Diego, California. A resident of Martinez, Calif., he is employed as Director of Asset Management at Calfox, Inc. in San Francisco, Calif.

## SERVMART Holds Customer Appreciation Day



The red, white, and star covered blue balloons looked like something you'd expect to see at the movies not when you walked into a SERVMART. But balloons were everywhere...neatly displayed in columns as high as the 25 foot ceilings. What was all the hoopla about? On April 4, Super SERVMART honored its customer's by hosting a Customer Appreciation Day Event at their Decatur Avenue location on Norfolk Naval Station in Norfolk, Virginia. Over 1,200 tickets were distributed admitting Navy personnel to a huge banquet of food. In addition to the feast, tables were neatly lined up in the center aisle displaying sample products by all of the vendors and distributors alike including National Industries for the Blind (NIB), and their affiliated agencies National Industries for the Severely Handicapped (NISH). Everything from office supplies, hi-tech products, cleaning supplies, tools, to damage control material were on display. Retired Navy Lt. Cmdr Ed Molloy, the store's program director, and Glenn Boone, the on-site FISC COR, feel very strongly about service to the Norfolk Fleet. Customer Appreciation Day was just another way to demonstrate their commitment.

Super SERVMART is open 0700 to 1600 Monday through Friday and has on-site tech support from participating vendors for every commodity group offered. Super SERVMART also offers over 750,000 items that are not carried in stock, but are available through the special order service. Other services include delivery to any Hampton Roads location, including just-in-time delivery to support everything from ships' deployment schedules, to coordinating deliveries to a central warehouse receiving location when timing is crucial to meet customer requirements. Additional services include on-line ordering with access to thousands of items with next day delivery for orders (over \$50.00 and received before 12 Noon).

SERVMART also offers an electronic In-store Catalog that will print a shopping list that can be used to shop at the store. The catalog is updated monthly and is available for download from the FISC website at: <http://www.nor.fisc.navy.mil/home/SSERVMART.html>. The SERVMART staff meets regularly with individual commands to define logistics requirements and to work in a team environment to ensure customer satisfaction. SERVMART also offers training on processing issues, and command level e-commerce implementation. To find out more, or to schedule training call SERVMART at 757 451 8030, or e-mail [servmart@egginc.com](mailto:servmart@egginc.com).

All of the staff and employees at the Super SERVMART would like to thank all of our customers for helping make 2001 a year to be remembered and we look forward to working for you again this year. Our commitment to "you", our customer, remains that "your mission is our mission" and we will continually move forward to help simplify filling your material requirements.

## E-8 Promotions Look Good For FY-2003

The fleet will soon have as many as 1,700 new senior chief petty officers (SCPO) when the Fiscal Year 2003 SCPO selection board finishes its work of selecting the best of the best.

The overall E-8 advancement rate of 12.96 percent is the highest since FY92, and continues the trend of increasing advancement opportunity since FY98 when the advancement rate was only 4.95 percent.

"This is what we're all about -- growing a more experienced force to meet the needs of today and tomorrow," said Chief of Naval Personnel Vice Adm. Norb Ryan Jr. "We've been able to increase our E-8 quota by 100 over last year, thanks to the authority Congress has allowed us to increase the number of senior chiefs we can have in our ranks."

Because the Navy has been authorized to increase the number of Sailors serving in the top two enlisted pay grades, quotas for SCPO have increased, despite the fact that the field of chiefs eligible for promotion to senior chief has increased over last year by more than 300.

"This increase in promotion opportunity continues the commitment to grow our 'Top Six,' which directly support the CNO's goal of increasing the number of senior enlisted leaders," added Ryan. "This progression has a direct impact on fleet readiness."

The FY03 SCPO selection board convened April 2 in Millington, Tenn., and is authorized to select up to 1,700 new senior chiefs out of a field of 13,112 eligible chiefs. Several ratings will see significant growth for FY03 with the increased quotas. The aviation ordnanceman (AO) rating has 51 E-8 advancement quotas, up from the FY02 quota of 29. Boatswain's mate (BM) senior chief opportunity has nearly doubled with 66 quotas this year compared with 36 last year. Personnelman (PN) more than doubled their opportunity with 23 quotas this year and only nine last year.

Quotas for Supply ratings are as follows: Numbers in bold are board eligible.

DK - 5 ( <b>52</b> )	SH -7 ( <b>55</b> )
MS(SS) - 7 ( <b>81</b> )	SK(SS) - 8 ( <b>54</b> )
MS -38 ( <b>336</b> )	SK - 69 ( <b>520</b> )
PC -2 ( <b>38</b> )	

After the FY03 selection board, we will see 136 new supply Senior Chiefs.

## Navy uniforms - three easy ways to purchase them this spring

The summer change to white uniforms is just around the corner. If Sailors are looking to purchase new uniforms, the Navy Exchange Service Command (NEXCOM) has three ways to help them. First, most Navy Exchanges worldwide have a Navy Uniform Center which stocks Sailor's uniform needs. The centers are staffed with friendly and knowledgeable customer service associates and tailor who will make sure the uniform fits right. For added convenience, Sailors can also order their uniforms online through NEXCOM's Web site, [www.navy-nex.com](http://www.navy-nex.com), and clicking on the Navy Uniforms On-line Shopping button. They'll find a greater selection at the same price as the Navy Uniform Center. "We listened to our customers when they requested uniforms be available for sale online," said Marian Nelson, Uniform Support Center manager. "Nearly 20 percent of our mail-order customers have taken advantage of our online service. This is a great service for those military members who have access to the Internet." On-line shopping for uniforms has been available since January 2001. In total, over 30,000 orders were taken online with a total merchandise purchase of \$1.8 million.

For those customers who would prefer to talk to a customer service agent, the Uniform Support Center is open 24-hours a day, seven days a week. Just use the toll-free phone numbers below. Most uniforms ordered through the toll-free phone numbers will reach the customer in seven - 10 days. As an added benefit, customers pay no shipping and handling charges unless they request express shipping. As a convenience to our customers, express shipment and delivery is available for an additional cost.

**CONUS, Guam, Virgin Islands,  
Hawaii and Puerto Rico**

**1-800-368-4088**

**CONUS FAX**

**1-800-551-6289**

## AAFES Recalls Defective Dehumidifiers

The Army and Air Force Exchange Service is voluntarily recalling about 1.4 million dehumidifiers which can overheat, posing a fire hazard. The dehumidifiers were sold under the Whirlpool, Kenmore and ComfortAire brand names. They are white plastic, about two feet high, and have a front-mounted water bucket. Serial numbers begin with QG, QH, QJ, QK or QL. The serial number is on a label on the wall behind the water bucket, or on the white tag on the box of the dehumidifiers. AAFES, along with department and appliance stores nationwide, sold the dehumidifiers from February 1997 through December 2001.

Customers living in the continental United States should contact Whirlpool at (866) 640-7139 to arrange for a free repair. Overseas customers should contact Whirlpool at <http://repair1.whirlpool.com/summary.htm> or contact a local whirlpool service representative. Local exchanges can assist in locating the Whirlpool service representative.

# Atlantic Fleet Postal Finance Office Opens at RNMC

On February 15, 2002, the FISC Regional Navy Mail Center (RNMC) in partnership with the United States Postal Service (USPS), Military Postal Service Agency (MPSA), Naval Supply Systems Command (NAVSUP) and CINCLANTFLT N41 Logistics, established an Atlantic Fleet Postal Finance Office (PFO) to service Atlantic Fleet overseas and shipboard Post Offices. The Atlantic Fleet PFO now provides for all Postal financial services and reports for all Atlantic Fleet Postal commands. Previously commands were served by Postmaster New York. Having a PFO here in Norfolk will provide much faster and better service to the Fleet. Additionally all commands in the Norfolk AOR can receive walk in services. The PFO operation will also provide oversight and management of commands financial operation and provide immediate feedback to commands.

NAVSUP 05 in conjunction with the Fleet Postal Officers has published NAVSUP Instruction 5119.1 (8 Feb 2002), Navy Postal Finance Instruction. This instruction takes the place of previously issued CINCLANTFLT, CINCPACFLT and CINCUSNAVEUR Postal Handbooks. Operations are now standardized Navy wide. All Atlantic Fleet Post Offices must have this instruction on hand. Any commands who do not have it should immediately contact our office for a copy. This instruction provides consolidated information and guidance from various USPS, DOD and Navy instructions and manuals. Additionally there are numerous examples on properly filled out forms and reports.



*Cutting the ribbon on the new Atlantic Postal Finance Office are: (l-r) Larry Vann, Training Administrator, Military Postal Service Agency; Capt. Mike Carlson (representing CO FISC Norfolk, Terry Hayes, Manager, Accounting, New York Metro Area, U.S. Postal Service, PCCS (SW) Jeff Gibbs, LCPO RNMC; Rear Adm. Paul Soderberg, Fleet Supply Officer; Steve Murray, RNMC Director.*

## The below list of items are now submitted to the Atlantic Fleet PFO:

1. Quarterly PARS reports by either email or message. Message address is: FISC NORFOLK VA//308//. Email reports to PCC Robbin Santos. Email address is Robbin\_A\_Santos@nor.fisc.navy.mil
2. Quarterly audit report with remarks page. Should be mailed within 5 working days of audits completion and must arrive NLT the 16th of the month following the quarter's end. Advanced copies can be emailed to PCC Santos but copy still must be mailed in.
3. Requisition for blank money orders, PS Form 17. (Must be ordered in 100 block increments) Receipt of money orders must be acknowledged via email to: Jeffrey\_L\_Gibbs@nor.fisc.navy.mil and Tony\_Eyzaguirre@nor.fisc.navy.mil
4. Requisition for stamp stock replenishment, PS Form 17. Send by USPS indicia registered mail.
5. Postage meter reports, PS Form 3602-PO. Send by USPS indicia registered mail.
6. Money Order reports, PS Form 6019. Send by USPS indicia registered mail.
7. Emailed copy of USPS AP period VESS report. Should also be emailed to PC1 Jackson at JMPA New York. Email JacksonD@hamilton.army.mil
8. Change of COPE paperwork. Original PS Form 1590 still goes to JMPA New York, PC1 Jackson. Send PFO copy of PS Form 1590 only.
9. Requests for increase or decrease in Fixed Credits. Letter no longer needed. Email or phone call can set this up. In most cases, increases will not be given. Commands will be issued a postage meter instead.
10. In the future this web page will be updated with links to automated forms and reports you can use when conducting business with the Atlantic Fleet PFO.

## Stamp Stock Available

Item/Denomination	Issued by
1,2,3,4,5,10,21,34,50 & 60 cent stamps	Increments of 100 only
\$2.10, 3.40 \$ 6.80 Stamp Booklets	Increments of 100 only
\$1.00, 2.00 & 5.00 Stamps	Increments of 20 only
\$34.00 Coils of stamps	(1) each
Stamped Envelopes, LG & SM, 42 cents ea.	Increments of 100 only

**These are currently the only items available. Orders received for stamps not listed or not ordered in proper increments will be returned or substituted.** If we do not currently have on hand a particular stamp you need, contact us and we will order for you and let you know when they are here. All correspondence mailed to the Atlantic Fleet PFO must be mailed with USPS postage and fees paid indicia labels or envelopes. Do not put stamps or official postage on articles mailed to PFO! PFO



**Mailing address is: Atlantic Fleet PFO, FISC RNMC, 9225 Third Ave. Norfolk, VA 23511-2324**

## **A Commanding Officer's Guide**

# **Managing Procurement Authority and the Purchase Card Program**

This is a guide for Commanding Officers (COs) of commands who are warranted to execute NAVSUP procurement authority through the use of a Purchase Card (PC) Program. It is intended to provide COs with relevant discussion items which should be addressed with every Agency Program Coordinator (APC) to provide insight into the management and execution of the PC Program. Your APC is your primary source of information and should keep you apprised of the status and general health of your program. Initial and periodic briefings on the pulse points are essential to the success of your program, and should include the following inquiries:

1. Do the number of purchase cards reflect the command's minimum needs—enough to be efficient but not so many as to make control of abuse/misuse of the card cumbersome?
2. Are credit limits in consonance with spending history and mission needs? Cardholders should not have higher monthly or single purchase limits than are necessary for readiness. Are the types of merchants that cardholders may procure from limited through the use of Merchant Category Codes?
3. Are purchases funded before they are made? Is the number of personnel who can authorize the spending of or modification to the amount of funds limited?
4. Does your APC make effective use of available tools including Dynamic Reporting to identify potentially fraudulent, improper or abusive purchase card transactions?
5. Are prompt and appropriate administrative and disciplinary actions taken whenever fraudulent, improper or abusive purchase card transactions are discovered? Immediate suspension or cancellation of accounts is the appropriate initial response while investigation is proceeding. Are all cardholders and approving officials fully aware of the command's zero tolerance policy and of the penalties that will result from fraudulent, improper or abusive purchase practices?
6. Did the APC (or other command personnel) conduct a semi-annual review of the program? Were corrective actions taken on all discrepancies?
7. Is there a clear separation of function? As a minimum, the cardholder should not receive the materials that he/she purchased. Documented evidence should be in the file showing that this separation of function was present on every purchase. Receipts must be signed and dated by the receiver. Additionally, approving officials and APCs cannot also be cardholders.
8. Does the command avoid splitting requirements to stay under the \$2500 limit? To do so is to exceed your purchase authority. Additionally, requirements in excess of \$2500 require special considerations relating to competition, small business, wage and labor laws, Buy American Act and other procurement regulations.
9. Are purchases rotated among qualified suppliers? Cardholders who consistently use only one source could create the appearance of an unhealthy relationship with that supplier. In addition, all potential suppliers should have the opportunity to compete for the Navy's business since they contribute the tax dollars that eventually fund our purchases.
10. Can the APC ensure you that:
  - a. All cardholders, approving officials and the APC have received the required training before they are given a card or an account?
  - b. Training has been documented and certificates are on file?
  - c. All cardholders, approving officials and the APC receive refresher training every two years?
  - d. All cardholders, approving officials and the APC are trained in Standards of Conduct and Ethics?
11. Does the command have written up-to-date Internal Operating Procedures (IOP)?
12. Are all requirements screened for availability from mandatory sources (including National Industries for the Blind, National Industries for the Severely Handicapped, Federal Prison Industries, and Defense Automated Printing Services)? Ensure that open market purchases are not made for products available from the mandatory sources without first obtaining a waiver.
13. Is there documented evidence of proper certification of monthly statements by the cardholder and approving officials? Does the command maintain a purchase card log of all purchases and compare the log and signed receipts to the monthly statement?

*Continued on Page 9*

14. Are the weekly delinquency reports reviewed to ensure that accounts are current? If your delinquencies become excessive, the account will be suspended at the approving official level.

Additional information is available at <http://www.nll.navsup.navy.mil>. Click on the "Commercial" link; choose "NAVSUP digital documents", select "Instruction" and keyword "4200.94". This will give you the NAVSUP purchase card instruction. You will find additional policy letters relating to the purchase card at <http://www.nll.navsup.navy.mil>. Click on the "Commercial" link; choose "Contract Management Library", at Policy Group select "DON Purchase Card Policy" and selecting the appropriate year and policy letter for downloading. Recent policy letters of particular interest are PC02-03 relating to separation of function, PC02-05 relating to span of control, PC02-07 relating to oversight and others.

FISC Norfolk's Procurement Performance Management Assessment Program (PPMAP) Director is Ms. Susan Garrow, who may be contacted at 757-443-2063, or via e-mail at [Susan\\_Garrow@nor.fisc.navy.mil](mailto:Susan_Garrow@nor.fisc.navy.mil). Please feel free to contact her or her staff with your procurement authority or purchase card management questions.

## EXCEL Wants to Ignite a Cultural Change in Training

Task Force EXCEL wants to ignite a cultural change and lead a revolution in Navy Training. EXCEL will demonstrate improved training readiness by committing to, and investing in, the professional and personal growth and development of every Sailor. EXCEL will use proven tools and techniques to keep Sailors "employable" rather than just "employed." EXCEL will institutionalize processes to convey current and future Fleet performance requirements, develop and implement real-time solutions, evaluate results against requirements, and incorporate feedback for continuous change and improvement. EXCEL will develop and implement processes to achieve the most effective allocation of training resources.

Part of the revolution is the "Sailor Continuum." The Sailor Continuum addresses five distinct areas, also called "vectors": professional development, personal development, professional military education and leadership, certifications and qualifications, and performance parameters.

Task Force EXCEL is one of the Chief of Naval Operation's top action items for the next 12 months. This revolution will challenge old assumptions, implement new processes, and create new tools that will make a real difference in the lives of Sailors and our Navy's war fighting capabilities. Visit the Task Force EXCEL website at: [www.excel.navy.mil](http://www.excel.navy.mil).

## LCAV Software Provides Customized Material Processing

*By Fayeelaine Haddaway*

Since March 2001, the Logistics Support Center (LSC), Material Processing Center (MPC) has been using the LCAV software as a unique tool to provide customized material processing for ships in the local geographical area. Additionally, it provides immediate asset visibility to the fleet when the material is uploaded to the web database. The web site address is <https://lcavweb.fmso.navy.mil>.

On March 4, 2002 Fleet Material Support Office and the Naval Supply Systems Command released Version 2.0 which now gives the customer visibility of the Vendor Reference Number/Vendor Name and customer UIC. Also, with the incorporation of the 2D Bar Code Scanning capability, the customers can view the FEDEX/UPS Tracking numbers.



One of the other changes in this release is that when the MPC worker establishes a manifest, the required delivery date and time must be entered. This is a mandatory entry to reflect when the customer wants the material delivered. This measurement is one of the "Dashboard Metrics" used to measure the efficiency of the Material Processing Center in the delivery of material to its customers at the customer requested date/time. It is presented as a percentage of total deliveries for the reporting period. The goal is for on-time deliveries to be greater than or equal to 95 percent and is reported to NAVSUP.

*A Storekeeper aboard the USS San Jacinto (CG 56) checks the status of material being processed by the Material Processing Center for his ship. Photo by Bill Pointer*

# MTMC Centralizes Ocean Cargo Clearance Authorities

ROTTERDAM, The Netherlands (USTCNS) --- The Military Traffic Management Command is in the process of centralizing its European-based Ocean Cargo Clearance authorities. The workload of the last office still functioning, the Ocean Cargo Clearance Authority - South, Naples, Italy, will be centralized May 31 at MTMC's 598th Transportation Group, Rotterdam, the Netherlands. Earlier, the office's booking of cargo on ships from Africa and the Middle East had been transferred to Rotterdam.

The decision to consolidate the offices is a result of reduced freight shipment and enhanced automation, said Col. John Brown, commander, 598th Transportation Group. The Naples office is the last one supporting export cargo bookings and quality assurance activities in Europe, the Middle East, Southwest Asia and Africa. All have been centralized in Rotterdam.

The authority offices had the responsibility of coordinating between the different U.S. military units and the ocean carriers to ensure timely delivery. The authority is also responsible for monitoring carrier and shipper compliance with the Universal Service Contracts.

"The Ocean Cargo Clearance Authority will be co-located with the 598th Transportation Group which also promotes efficiency," said Brown. Department of Army Regulation JP 4-01 requires U.S. military shippers to offer cargo for international shipments through MTMC booking offices.

Originally, the Military Sealift Command performed the ocean cargo clearance duties. The responsibility was transferred to MTMC in 1981. At one time, the Ocean Cargo Clearance Authority had offices in Bremerhaven, Germany; Naples, Italy; and Felixstowe, United Kingdom. The centralization process started with the move of Ocean Cargo Clearance Authority -North from Bremerhaven, Germany, to Rotterdam in June 1989. The responsibilities in the United Kingdom moved to Rotterdam in August 1998.

## US Consulates, Embassies to Stop Issuing Same-Day Passports

NAPLES, Italy (NNS) -- Beginning April 8, U.S. consulates and embassies will no longer be issuing same-day passports to U.S. citizens residing, traveling or working overseas, except in emergency cases. The Department of State is transferring the passport-issuance function from U.S. embassies and consulates to a domestic U.S. passport facility. The goal of the new procedure is to ensure that American citizens are issued secure documents.

The U.S. Consulate General in Naples -- and elsewhere -- will continue accepting passport applications but will cease to issue them on the same day. Approved passport applications will be sent to the U.S. for printing. Once the passports are received back at the consulate, they will then be mailed to applicants.

### NSWC Port Hueneme

## New Underway Replenishment Transfer System Developed Concept

The Port Hueneme Naval Surface Warfare Center (NSWC) was selected by the Office of Naval Research (ONR) to conduct the development of a new Underway Replenishment (UNREP) transfer system concept to meet Expeditionary Logistics (EXLOG) objectives. The ONR Future Naval Capabilities Program initiated a project to develop and demonstrate at sea, in FY05, an advanced concept UNREP transfer system to resolve operational deficiencies. The objectives of the advanced concept UNREP transfer system were provided by the Future Naval Capabilities Expeditionary Logistics Integrated Process Team. The advanced UNREP transfer system concept objective is to reduce the current UNREP time by 50% and the transfer loads up to 12,000 pounds in higher sea states with a 40% reduction in manning.

NAVSEA Port Hueneme's plan for creating Heavy UNREP will exploit the 1960's constant tension UNREP technology. The plan will advance the UNREP state-of-the-art technology by the use of constant tension methodology, coupled with tailored transfer options to safely and effectively meet the Heavy UNREP operational requirements for higher sea states, reduced UNREP time, and heavier load transfer. Included in the planning is the flexibility to service legacy ships.

### **USTRANSCOM Has Several Reserve Positions Open**

The U.S. Transportation Command's Joint Transportation Reserve Unit (JTRU) has position openings in each of the military services. USTRANSCOM relies on reserve members of the Army, Marine Corps, Navy, Air Force, and Coast Guard to fulfill its mission to provide air, land, and sea transportation for the Department of Defense. While there are reserve vacancies throughout USTRANSCOM, the positions of greatest need are computer specialists, medical specialists and intelligence officers. Individuals interested in more information on positions with the JTRU should contact Col. Steve Heuer at 618-229-7072, (or DSN 229-7072) or by e-mail at Steve.Heuer@hq.transcom.mil

# New arrivals at FISC Norfolk

The following individuals will be joining the FISC Norfolk Team over the next few months. Some will be in Norfolk while others will be at detachments in Washington, Philadelphia, or Earle, NJ.

AKC Tracy Davis  
SK1 Victor Rojas  
CDR John McKone  
PCSN Stephania Hill  
LTJG Timothy Lott  
CDR Lee Henwood  
CDR Richard Ellis  
GM3 Nicole Richey  
GM3 William Pemberton  
SK2 Josue Negron  
CAPT L.V. Heckelman (PCO)  
LCDR Teddie Dyson  
LTJG Tracey Tobias  
LTJG John Willford  
GM3 Matthew Bloodgood  
ET2 Rexford Sheldon  
SH2 Wilforce Charles

## From

LHD-4 Boxer  
SIMA Earle  
NASC PAX River  
NAVSUPFAC Diego Garcia  
CG-68 AnzioO  
NAVSUP Millington Det.  
NAVICP Philadelphia  
NAVSTA Ingleside Texas  
CG-56 San Jacinto  
CVN-71 T Roosevelt  
OPNAV  
COMLOGFORNAVCENT Bahrain  
LHD-3 Kearsarge  
MCM-14 Chief  
DDG-57 Mitscher  
AGF-3 La Salle  
LSD-37 Portland

# Welcome!

# Shades of Green to Close Temporarily

On April 1, the Shades of Green hotel at Walt Disney World Resort in Orlando, Fla., will close for 18 months. The shutdown will allow construction of 299 more rooms at the 287-room Armed Forces Recreation Center hotel. During the closure, service members and families eligible for Shades of Green will receive the same room rates at other Disney hotels, said an official. However, they will have to pay an additional 11 percent in state and local room taxes. Meanwhile, four hotels in Garmisch, Germany and in Chiemsee will not be closed during construction of a new 330-room hotel in Garmisch, he said. The AFRCs are open to military active-duty members, reservists, retirees, and their families, as well as Defense Department civilian workers and their families. Room rates are determined by pay grade.

## RNMC Offers Low Cost Ombudsman Newsletters & Flyers

In conjunction with CINCLANTFLT and the TYCOM, Regional Navy Mail Center (RNMC) and Defense Automated Printing Service (DAPS) have instituted a program to produce and mail ombudsman newsletters, family grams and other flyers for all Atlantic Fleet ships, squadrons and shore commands.

CINCLANTFLT and the TYCOM provide the funding for all consumable costs of these items for ships and squadrons. All other RNMC customers will be charged by DAPS for production cost, while the mailing cost will be included with your regular postage billing. Non-RNMC customers will be charged by DAPS for both production cost and mailing cost. RNMC will process all mailings at the lowest discounted rate plus a \$0.25 per piece processing fee and provide the total cost to DAPS for billing.

This program allows the originator to forward the newsletter and mailing list via an e-mail attachment to RNMC. The newsletter is merged with the mailing list, printed, inserted into the envelope and mailed all on one machine. All mailings are done at the lowest discounted postage rate for the class of mail. The command receives immediate savings in man hours, production cost, and postage expenditures.

All incoming newsletters/flyers are reviewed within 2 working days of receipt for accuracy and completeness. If the input is 100%, mailings are completed within 8 calendar days. Activities will be notified immediately of discrepancies to their

address listing or newsletter. Ensure all phone numbers and e-mail addresses for correspondence are correct.

For more information about this program and the benefits to your command, contact Priscilla Schaefer, DAPS Rep at (757) 444-9126 ext.23 or e-mail at [rnmcnewsletters@nor.fisc.navy.mil](mailto:rnmcnewsletters@nor.fisc.navy.mil). The RNMC point of contact is Mike Mattson at (757) 444-9126 ext.24 or email at [michael\\_j\\_mattson@nor.fisc.navy.mil](mailto:michael_j_mattson@nor.fisc.navy.mil).



## TRICARE For Life Claim Denials Dropping

A claims denial rate of 30 percent that marked the early months of TRICARE For Life is now down to 23 percent and falling, said a TRICARE Management Activity official. Three major reasons for denial had occurred after TFL began last October: (1) 13 percent of TFL eligibles were not on an initial list that the Defense Manpower Data Center sent to Medicare; (2) Processing records for more than a million claims showed, often erroneously, that the patient had other health insurance; and (3) the Defense Enrollment Eligibility Reporting System (DEERS) showed that 65,000 dependents and survivors lacked current ID cards. TFL claim processors are now accepting telephone reports by beneficiaries concerning whether they have other insurance. In addition, until Aug. 1, TFL will automatically reprocess claims initially denied because of ID card discrepancies. Beneficiaries with claims problems can call 1 (888) DOD-LIFE (363-5433).

Visit FISC Norfolk's  
Website at  
[WWW.NOR.FISC.NAV](http://WWW.NOR.FISC.NAV)

## LSC Medical Liaison Information

All Medical and Dental items are segregated from general cargo in the Medical Cage located in building W-143 on the 5<sup>TH</sup> floor when delivered to DDNV. The Medical Cage is open 6 days a week and can be accessed between 0700 and 1430. We need your help to keep adequate space available for the stock that continuously passes through this site. Have the person or persons, be they supply, medical or dental representative, check for supplies on a regular basis and help us get these materials to the customer and reduce logistics response time. The Medical Cage is not a storage area; we will forward your supplies in a timely fashion if your CRIF is updated. When picking up from the Medical Cage all items for that particular UIC must be received at the same time, so plan ahead. We can tell you the quantity that we are holding for you by simply calling COM:(757) 443-3232/DSN: 646-3232 during working hours. Pallets and heavy material will be transported to the loading dock for easy loading and convenience to the customer. The Medical Cage will not be opened after normal business hours; but, medical/dental emergencies while in port will be taken care of by local facilities. For unplanned movement or extraordinary situations contact the CDO. Plan ahead and check with us often, we are only a Phone call or e-mail away.

I have three programs in progress that can help your business practices: Expired Medication Disposal, Pharmaceutical Exchange Program, and **FREE** excess medical supplies. The Medication Disposal program will take all pharmaceutical products with the exception of IV solution, biological agents, and controlled medications such as narcotics. The DoD Pharmaceutical Returns Program can reduce your man-hours dramatically. The exchange program is on an availability and distribution basis, I work with the NMCP Pharmacy for medication exchanges with a short shelf life of six months. Free issue is just that; if your Medical/Dental Departments have excess supplies that are AMAL/ADAL or readily used in the Fleet, I will store and redistribute free of charge to other Fleet activities. As always if supply issues arise, contact your Logistic Support Representative (LSR) and if in need of a Medical/Dental Specialist your Fleet Medical Liaison is located on the waterfront in Building W-143 with the LSRs. I can be reached at COM: (757)442-1201,DSN: 646-1201, Cell:(757)408-7406.

## 2002 American Petroleum Institute Award Winners Announced

The Naval Supply Systems Command has announced the 2002 Navy and Marine Corps winners and runners-up for the American Petroleum Institute Award for Excellence in fuels management and in recognizing fuels personnel for their outstanding performance and contributions to the fuels mission:

**Category I: Navy bulk fuel terminals**  
**winner:** FISC Jacksonville, Fla. (first time winner)

**Runner-up:** NSF Diego Garcia,

**Category II: Navy Retail Fuel Activities**  
**winner:** NAF Atsugi, Japan (first time winner)

**runner-up:** NAS Oceana, Va.

**Category III: Marine Coprs Non-tactical Units**

**winner:** MCB Hawaii Kaneohe Bay, HI

**runner-up:** MCAS Camp Pendleton, Calif.

**Category IV: Marine Corps Tactical Units (new category)**

**Winner:** MWSS 274; Cherry Point, NC  
**Runner-up:** MWSS 171; Iwakuni, Japan

**Category V: Fuels personnel of the year (new category)**

**Navy Fuel Officer:** Lt. Jeffrey S. Hedrick; NSF Diego Garcia

**Navy Fuel Chief Petty Officer:** ABFC David J. Stroud; NSF Diego Garcia

**Navy Fuel Petty Officer:** ABF1 Allen T. Ocampo; FISC Yokosuka, Japan

**Navy Fuel Civilian:** Mr. Herbert Kikuchi; FISC Pearl Harbor, HI

**Marine Corps Fuel Officer:** CWO2 Dominique J.F. Davis; MCB Kaneohe Bay, HI

**Marine Corps Fuel Staff NCO:** SSgt Kevin G. Pierre; Camp Hanson, Japan

**Marine Corps Fuel NCO:** Sgt Kenneth C. Esch; MCAS Cherry Point, NC

**Marine Corps Civilian:** Mr. Harold L. Taylor; Camp Lejeune, NC

The awards are presented under the sponsorship of the American Petroleum Institute, an internationally recognized petroleum trade organization, to recognize activities and personnel that made the most significant contributions to the Department of the Navy bulk fuel operations, petroleum supply chain management, and fleet fuel support.

The awards celebrate the daily accomplishments of countless professionals involved in the naval petroleum supply chain who can take pride in the vast amount of hard work, dedication, and professionalism displayed in supporting our war fighters on a daily basis.

# Attention Supply and Weapons Officers

The Special Material Supply Division (SMSD/Code-304) at Bldg X-137 is the normal turn-in and pick-up location for Small Arms and Night Vision Devices moving to and from NAVSURFWAR CENDIV CRANE. Over the past months, particularly since 9/11, we've had several concerns we'd like to address for your joint consideration:

\* If your command has elected to send armed escorts along for weapons transfers, we need those people to be identified in advance, for both turn-in and pick-up actions, in order to gain entry to the SMSD compound. Request ensure they have been identified whenever they are in addition to the individuals intended as Small Arms custody transfer signatories. Command letters or messages released with "By direction" authority will be maintained for 12-months unless specified for shorter duration. Letters may be sent by traceable FAX with the original sent by USPS. Hand-carried authorizations are not normally accepted, especially when carried by one of the named individuals.

\* POV's are not permitted within the SMSD compound, and transfers of Small Arms via POV only create conflicts of interest for effective logistics and security. Physical Security Instructions for Conventional Arms, Ammunition, and Explosives (AA&E), OPNAVINST 5530.13B, Paragraphs 0707 and 0714 (loosely) address these matters in part, however Paragraph 0503 and current THREATCON guidance makes POV entry a non-negotiable matter. Property passes signed by the "Duty Supply" person may be well-intended, but are not the answer. If a turn-in customer arrives by POV, SMSD will assist with off-load outside the fence-row, but will not knowingly release Small Arms to authorized individuals who are depending on POV transportation for return to their command. Let us know if you are faced with unusual circumstances.

\* On occasion, SK or AK personnel have been dispatched for the turn-in or pick-up of Small Arms. SMSD will deal with who ever the customer has identified, but wants to be sure that both Supply and Weapons supervisors are in full agreement.

Request ensure that if Supply personnel are to be designated, that they have the necessary familiarity with weapons Security Risk Categories; are aware that such material cannot be left unattended or in unapproved intermediary holding cages; and know they must transport it directly to their command.

## How to contact SMSD:

**Mail:** Special Material Supply Division  
FISC Code-304, Bldg X-137  
1820 Dillingham Boulevard  
Norfolk VA 23511-3289

**Message:** FISC NORFOLK VA//304//

**Phone:** DSN 564, COM 757

Strongroom Custodian	444-4841, x14
Bldg X-137 Receiver	444-0337
Admin/Auth Lists	444-4139, x10
FAX	444-3760
LCPO: GMCS Sanders	444-0043, x37
Director: J. A. Vaughan	444-4037, x11

## Looking for a contractor or maybe a sub?

# Consider NTAPP as a Source

The companies listed below are currently active in the Navy Technical Assistance Pilot Program (NTAPP). NTAPP's mission is to help small businesses increase technical proficiency and improve corporate infrastructure through innovative methods of teaching and coaching. For more information on NTAPP or any of our companies, go to [www.ntapp.org](http://www.ntapp.org). Look for additional participants in the NTAPP program in the July 2002 issue of the Seafarer.



**Alliance Technical Services, Inc.** – Larry Wade, President. 400 West 24<sup>th</sup> Street, Norfolk, VA 23517.

Telephone: (757) 628-9600. ATS provides corrective maintenance, installation, overhaul, and technical support for submarine and surface ship mechanical Systems.

**BBG, Inc.** – James Black, President. 1708 South Park Court, Chesapeake, VA 23320.

Telephone: (757) 425-6615. BBG produces and services navigation interfaces, radar interfaces, communication devices, rugged enclosures, hardware/software design, electronic and mechanical systems.

**B&L Machine and Fabrication** – Gilbert Lozano, President. 3411 Amherst Street, Norfolk, VA 23513.

Telephone: (757) 853-1300. B&L specializes in custom fabrication and the manufacturing of precision parts, as well as a range of machine shop services including CNC lathes and milling.

**Ideas and Concepts, Inc.** – Isaac Mabry, President. 808 Loudoun Avenue, Suite 3, Portsmouth, VA 23707.

Telephone: (757) 391-0580. ICI is a technical engineering and design firm capable of providing services such as marine consulting, naval architecture, computer-aided design and drafting, commercial and industrial services, and technical business solutions.

**Lowe's Precision Machining, Inc.** – Rebecca Lowe, President. B E Street, Hampton, VA 23661.

Telephone: (757) 826-7259. LPM provides a variety of services such as conventional and multi-axis CNC milling and lathe turning, surface grinding, composite manufacturing, strain gaging, stress analysis, and certified welding.

**Vanwin Coatings of Virginia, LLC** – James Whitham, President. 2601-A Trade Street, Chesapeake, VA 23323.

Telephone: (757) 487-5080. Specializes in powder coating, Mil-S and industrial painting, flame spraying, and blasting, and is a dealer for CeRam-Kote.

## RADM Soderberg presents USS Harry S. Truman, (CVN 75) with Dorie Miller Award For Wardroom Mess Excellence



*Rear Admiral Paul Soderberg, CINCLANTFLT Supply Officer presents Commander Ted Carter, Executive Officer of the USS Harry S. Truman, the Dorie Miller Award for Wardroom Mess Excellence. Front row (l-r) Radm Soderberg, CDR. Carter, CDR. Kurt Kunkel, Truman Supply Officer; Capt. Michael Groothousen, Commanding Officer, USS Harry S. Truman.*

*Photo by Bill Pointer*

**Norfolk Naval Station** - The award is presented to a U.S. Atlantic Fleet Aircraft Carrier in recognition of the wardroom mess operation which is truly outstanding. It also recognizes the significant contributions made by the Mess Management Specialist personnel in improving Quality of Life for the afloat naval officers during the award period.

The award encompasses the entire spectrum of wardroom operations including hotel services, formal dining room services, food preparation, flag and VIP services, sound financial controls, outstanding performance, professionalism and desire.

The performance of the Wardroom Officer and Mess Management Specialists reflect great credit upon themselves, their ship, and the United States Navy.

Doris Miller, Mess Attendant Second Class, USN, received the Navy Cross from Admiral Chester W. Nimitz, at an awards ceremony held on the flight deck of USS Enterprise (CV-6) at Pearl Harbor, May 27, 1942. The medal was awarded for heroism on board USS West Virginia (BB-48) during the Pearl Harbor Attack, December 7, 1941.

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## DON eBusiness Operations Office announces first round of 2002 pilot projects

The Department of the Navy (DON) eBusiness Operations Office is funding an initial group of seven eBusiness pilot projects for fiscal year 2002.

The initial seven pilot projects include "Navy Headquarters Web Readiness Display," for the Chief of Naval Operations; "Unit Level Performance and Readiness Prototype Web site," for the Naval Warfare Assessment Station, Naval Surface Warfare Center (NSWC) Division; "Integrated Technical Data Center," for the NSWC, Crane Division; "e-Facilities Support Services," for the Naval Facilities Engineering Command Headquarters, Washington, D.C.; "Naval Construction Forces Table Of Allowances Replenishment," for the Naval Construction Battalion Command, Port Hueneme, Calif.; "Automated Data Capture System," for the Naval Air Systems Command, Naval Aviation Depot, North Island, Calif; and "e-Performance Based Logistics," for the Naval Inventory Control Point, Mechanicsburg, Pa. The underlying technologies to be demonstrated include Web-based decision-support tools, single data entry, Web-based readiness metrics displays, wireless Personal Digital Assistant technology, Internet-based global trading exchange, online ordering, wireless pen-tablet computing, and more.

The Pilot Funding and Project Management Group of the DON eBusiness Operations Office employs a rapid prototyping approach to eBusiness projects proposed and executed by DON commands. Projects are short term (90-120 days) and relatively low cost (under \$1 million). Pilot proposals are carefully selected and weighted. The criteria used to rank projects include impact on fleet readiness, quality of life, and quality of work life. Other considerations include exportability, scalability; breadth of Departmental applicability and transportability; as well as proposed technology. For details on the evaluation criteria and requirements for pilot execution visit the DON eBusiness Operations Office Web site at <http://www.don-ebusiness.navsop.navy.mil>.

## Craney Island, Portsmouth, Va. **FISC Fuel Terminal Provides Urgent Special Fuel To COMNAVAIRSYSCOM**

Craney Island Fuel Terminal is government owned and contractor operated. The Trajen Corporation is currently contracted to run the operation. With relatively short notice, Craney Island was recently asked to deliver some slightly off-specification jet fuel to support a special program for NAVAIR.

On March 13-14, after defueling the USS PONCE by a Trajen operated, government owned, barge. NAVAIR and the Navy Petroleum Office directed Trajen to ship, by truck, the 140,000 gallons of jet fuel to Pratt & Whitney in Jupiter, Florida for jet engine testing. The characteristics of the defueled jet fuel met the specifications that NAVAIR needed to conduct special testing, and the fuel was needed urgently.

The operation became complicated when DESC could not find any long-haul truck carriers that were qualified to conduct pier side operations. To handle this problem, an insured carrier was filled from the barge then proceeded to the offload rack/fill stand where the load was transferred to the long-haul tank truck carrying the fuel to Florida.



The process involved using two local tank trucks that were rotated between loading from the barge and offloading, at the truck rack, to 21 long-haul trucks that would go to Florida. This required quite a bit of team work by the Trajen crew and coordination with NAVAIR, DESC, NAVPETOFF, and the truck carriers.

Preparations included ensuring that all hoses were hydrostatically tested, installing a portable meter cart fitted with proper adapters for bottom loading, constructing an earthen berm for containment in the event of a spill, developing and writing an operating procedure for approval by the Navy, setting up the proper communications, and briefing all personnel on their specific roles in the operation. The result was outstanding success.

Besides trucking the fuel to Florida, NAVAIR wanted three drums of the fuel sent to Patuxent River Naval Air Station in Maryland for further testing. Again, new procedures were developed and executed flawlessly.



*Long haul trucks bound for Florida line up waiting to their turn to load up with jet fuel. A total of 140,000 gallons of jet fuel was sent to Pratt & Whitney in Jupiter, Florida for jet engine testing. Craney Island's contractor operated fuel terminal rose to the challenge in getting the fuel loaded and on its way quickly.*

# FISC Norfolk Key Telephone Numbers

	DSN	Telephone	FAX
Commanding Officer	646	(757) 443-1001	443-1000
Executive Officer	646	(757) 443-1001	443-1000
Executive Director	646	(757) 443-1001	443-1000
Public Affairs Officer	646	(757) 443-1013	443-1015
Small Business Office	646	(757) 443-1435	443-1355
Security Officer	646	(757) 443-1510	443-1537
Counsel	646	(757) 443-1092	443-1090
Reserve Coordinator	646	(757) 443-1012	443-1549
Command Master Chief	646	(757) 443-1153	443-1015
<b>Acquisition</b>			
Acquisition Executive	646	(757) 443-1601	443-1605
Operations Director	646	(757) 443-1628	443-1605
Contract Ops (Fleet)	646	(757) 443-1375	443-1424
Contract Ops (Ashore)	646	(757) 443-1347	443-1424
Pierside Purchasing	646	(757) 443-1369	443-1376
Purchasing Ops (Ashore/Overseas)	646	(757) 443-1370	444-1376
Purchasing Ops (CONUS)	646	(757) 443-1394	443-1389
Purchasing Ops (Habitability)	646	(757) 443-1444	443-4417
<b>Comptroller</b>			
Director	646	(757) 443-1565	443-1883
<b>Business Operations</b>			
Director	646	(757) 443-1075	443-1064
E-Business	646	(757) 443-1502	443-1543
<b>Customer Operations</b>			
Director	646	(757) 443-1165	443-1175
Logistic Support Center	646	(757) 443-1861	443-1175
Navy Integrated Call Center	1-877-418-6824		443-1175
<b>Material Operations</b>			
Requirements Division	646	(757) 443-1271	443-1277
Ocean Terminal	564	(757) 444-2395	444-2352
ATAC	565	(757) 444-2060	445-8607
Personal Property	646	(757) 443-3795	443-3737
SERVMART	646	(757) 443-1273	443-1293
HAZMAT	564	(757) 444-5809	443-1293
Regional Navy Mail Center	564	(757) 444-9126	444-9796
<b>Fuel</b>			
Fuels Officer	262	(757) 322-9003	322-9005
<b>Cheathan Annex</b>	953	(757) 877-7100	887-7223
<b>Washington, DC Det</b>	288	(202) 433-2901	6850000
<b>Philadelphia Det</b>	442	(215) 697-9550	697-9554
<b>Earle Det</b>	449	(732) 866-2238	866-1106

# Hazardous Transshipments

Defense Distribution Depot (DDNV) provides Hazardous Transshipment Services

contact

ESOC at (757) -443-3370  
email [ddnvesoc@ddc.dls.mil](mailto:ddnvesoc@ddc.dls.mil)

Or

A HAZMAT specialist at (757) - 443-3388 / email [1stamps@ddc.dla.mil](mailto:1stamps@ddc.dla.mil)



**Hints to Speed the Process**

SHIPPING CONTAINER TALLY → 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50

REQUISITION AND INVOICE/SHIPPING DOCUMENT														
<p>The public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0248), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Project (0704-0248).</p>														
1. FROM: (include ZIP Code)					2. TO: (include ZIP Code)					3. SHIP TO - MARK FOR				
4. APPROPRIATIONS DATA					10. SIGNATURE					11. DATE SHIPPED (YYYYMMDD)				
5. FEDERAL STOCK NUMBER, DESCRIPTION, AND CODING OF MATERIAL AND/OR SERVICES					12. MODE OF SHIPMENT					13. AIR MOVEMENT DESIGNATOR OR PORT REFERENCE NO.				
6. UNIT PRICE					7. TOTAL COST					8. REQUISITION NUMBER				
9. AMOUNT					14. BILL OF LADING NUMBER					15. VOUCHER NUMBER & DATE (YYYYMMDD)				
16. ISSUED BY					17. CHECKED BY					18. PACKED BY				
19. TOTAL COM-TABERN					20. TYPE COM-TABERN					21. QUANTITIES RECEIVED EXCEPT AS NOTED				
22. DATE (YYYYMMDD)					23. BY					24. SHEET TOTAL				
25. GRAND TOTAL					26. RECEIVER'S VOUCHER NO.					27. POSTED				
28. TOTAL					29. DATE (YYYYMMDD)					30. BY				

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**Limit One Item per document**

**Always include nomenclature/quantity**

**Always attach Material Safety Data Sheet**

# Hazardous Transshipments Requirements

Defense Distribution Depot Norfolk Virginia (DDNV) is a Defense Logistics Agency (DLA) secondary-level activity under the command of Defense Distribution Center (DDC).

DDNV has a customer base that includes more than 105 ships, from aircraft carriers to destroyers and submarines, as well as major Navy Industrial activities and shore establishments. Increasingly DDNV provides support to local Air Force and Army Installations. DDNV serves customers world wide with particular emphasis on Europe, the Mediterranean, and the Indian Ocean.

The Depot provides standard packing, specialized storage and hazardous material (HAZMAT) packing and shipping operations. It also interfaces with direct vendor-to-customer and local delivery services. DDNV also provides special services based on customer needs such as packing and transshipment of radioactive and level one material. The work is often fast-pace with DDNV serving as the support center for ships preparing for deployment to various areas in the Caribbean, Mediterranean, Arabian Gulf and Indian Ocean.

Following the terrorist attack on the World Trade Center buildings, more of the local ships deployed and DDNV saw an increase in the requests for specialized service, specifically for shipment of hazardous material via air and surface modes. These requests included products ranging from corrosive material received direct from vendor such as photo developer, mixers, acids, liquid cleansers to oil and lubricants issued from DLA depots and Navy ICP's. Often locally generated hazardous transshipments were needed overnight but did not always have the required paperwork, or in some cases, were filled out incorrectly causing undue delays in processing. Another area often overlooked by the customer is the quantity limitation placed on certain type hazardous material being shipped by air. In some rare cases, shipment had to be split and shipped on separate flights because the requested shipment quantity exceeded the allowable quantity per aircraft. For example, if you are to ship a corrosive hazardous material in the packing group II category, your inner container of a combination package can only contain a maximum of 2.5 liters on a cargo aircraft and only 1 liter on a passenger aircraft. For an item that is of the packing group III category, the limit on cargo aircraft is 5 liter for glass or plastic, 10 liter for metal, and for passenger aircraft the quantity is 2.5 liters, 5 liters respectfully.

Flammable liquids carry similar restrictions. For items in the packing group II category the limit for cargo aircraft is 2.5 liter for glass, 5 liter for plastic, and 10 liter for metal while passenger aircraft is 1, 5, 5 liter, respectively.

Packing group III limits for flammable liquids on cargo aircraft are; 5 liter for glass, 10 liter for plastic, and 25 liter for metal, whereby passengers aircraft are 2.5, 10, 10 liters, respectively. Customers are not expected to know about such limitations but in order for DDNV to meet the required delivery date, customers should provide as much lead-time as possible.

Customers need to ensure that a material safety data sheet (MSDS) is attached for each hazardous line item being shipped and not more than one line item is listed on each document. Include the nomenclature and quantity on each document per Milstamp 129 procedures. And finally, avoid mixing hazardous and non-hazardous in the same container or on the same pallet. These simple steps will enable the hazardous certifier to expedite your shipment.

There are many other restrictions and limitations placed on shipping HAZMAT via military and commercial air but the customer needs only to call DDNV ESOC at 443-3370 or DDNV Packing Specialist, Mr. Larry Stamps at 443-3388, to get proper shipment preparation tips.