

R 182001Z APR 00
FM: **CNO WASHINGTON DC//N41//**
ACTION UNSECNAV WASHINGTON DC//AAUSN//
INFO ASSTSECNAV FM WASHINGTON DC//FMO//

Subject: **DEFENSE PROPERTY ACCOUNTABILITY SYSTEM (DPAS)//**

UNCLAS //N07000//
MSGID/GENADMIN/CNO WASH DC/N41//
SUBJ/DEFENSE PROPERTY ACCOUNTABILITY SYSTEM (DPAS)//
REF/A/MSG/CNO MSG 051950Z AUG 99//
PAGE 03 RUENAAA3711 UNCLAS
REF/B/MSG/CNO MSG 231400Z NOV 99//
REF/C/DOC/LTR/CNO LTR 7000 SER N41D/5U591282 OF 22 NOV 99//
REF/D/MSG/COMSPAWARSYSCOM MSG 311600Z/JAN 00/NOTAL//
REF/E/MSG/CNO MSG 111730Z/FEB 00/NOTAL//
NARR/REF A PROVIDED DPAS BACKGROUND AND PROMULGATED THE NAVY STRATEGY
IN IMPLEMENTING DPAS. REF B OUTLINED MAJOR CLAIMANT RESPONSIBILITIES
AND REPORTING REQUIREMENTS. REF C DELINEATED THE REQUIREMENT FOR AN
OVERALL DPAS POC IN EACH MAJOR CLAIMANT. REF D RECOMMENDED VARIOUS
OPTIONS TO INCREASE DPAS SECURITY TO COMPLY WITH FLEET FIREWALL
POLICY. REF E DIRECTED CONTINUED IMPLEMENTATION OF DPAS AND USE OF
PLUG PROXIES AS THE NEAR TERM FIREWALL SECURITY SOLUTION.//
POC/CDR TRISH VAN BELLE/OPNAV N41/-/-/TEL:(703) 604-9944
/TEL:DSN 664-2096/TEL:FAX 601-2096/
EMAIL:VANBELLE.PATRICIA@HQ.NAVY.MIL//
POC/MIKE MORTHLAND/ASN (FM&C)/TEL:(202) 685-6725/EMAIL:
MORTHLAND.MICHAEL@FMO.NAVY.MIL//
RMKS/1. THIS MSG IS THE THIRD IN A SERIES OF CONTINUING DPAS UPDATES
TO PROVIDE INFORMATION AND STATUS TO MAJOR COMMANDS CONCERNING THE
IMPLEMENTATION OF DPAS WITHIN THE U.S. NAVY. THIS MSG SHOULD BE
READDRESSSED TO ALL LOWER ECHELON COMMANDS AND WIDELY DISTRIBUTED TO
ALL PERSONNEL WITHIN MAJOR CLAIMANT STAFFS IN LOGISTICS, COMPTROLLER
AND INFO TECHNOLOGY (N6) FUNCTIONS WHO HAVE COGNIZANCE/DUTIES
INVOLVING FINANCIAL REPORTING, ACCOUNTABILITY, AND SYSTEMS MANAGEMENT
OF PERSONAL PROPERTY (CAPITAL AND MINOR PROPERTY).
2. WALL-TO-WALL INVENTORIES. REFS A AND B REQUIRE ACTIVITIES TO
PERFORM WALL-TO-WALL INVENTORIES (FLOOR TO BOOK; BOOK TO FLOOR) OF
ALL ASSETS (CAPITAL, MINOR, PILFERABLE) AND TO RECONCILE THEIR
CAPITAL ASSET INVENTORIES WITH THEIR RESPECTIVE OPLOCS PRIOR TO DPAS
CONVERSION. THIS IS A NON-WAIVERABLE REQUIREMENT AND MUST BE
COMPLETED ONE TO FIVE MONTHS PRIOR TO DPAS CONVERSION.
3. BARCODING. REF B DIRECTS BARCODING OF ALL PROPERTY (CAPITAL,
MINOR, PILFERABLE, ADP) AND SPECIFIES A BARCODE LENGTH OF 10
CHARACTERS. TO BE COMPATIBLE WITH DPAS, REQUIRED BARCODE FORMAT IS:
ACTIVITY UIC PLUS FIVE ALPHA/NUMERIC CHARACTERS. BARCODING SHOULD BE
COMPLETED PRIOR TO DPAS CONVERSION BUT, IF NOT COMPLETED BEFORE
CONVERSION, IT MUST BE COMPLETED PRIOR TO THE NEXT TRIENNIAL
WALL-TO-WALL INVENTORY.
4. MONTHLY REPORTING REQUIREMENT. HQ PERSONAL PROPERTY POCS (REF C
APPLIES) ARE REQUIRED TO ENSURE CLAIMANT COMPLIANCE WITH PARAS 2 AND
3 ABOVE AND PROVIDE MONTHLY REPORTS TO OPNAV (N41). REPORTS WILL
NORMALLY BE PROVIDED ON THE 15TH OF THE MONTH BY EMAIL TO:
VANBELLE.PATRICIA@HQ.NAVY.MIL. HOWEVER, REPORTS FOR 15 JAN, 15 MAY
AND 15 SEP MUST BE SUBMITTED IN HARD COPY UNDER A COVER LETTER SIGNED
BY THE HQ COMMANDER. FINAL REPORTS ARE REQUIRED WHEN THE LAST

ACTIVITY SCHEDULED FOR DPAS CONVERSION WITHIN A CLAIMANCY HAS CONVERTED TO DPAS AND ALL INVENTORIES AND RECONCILIATIONS HAVE BEEN COMPLETED.

5. DPAS FIELDING SCHEDULE. ACTIVITIES MUST CONVERT ON SCHEDULE. RESCHEDULING IS NOT AN OPTION DUE TO THE LARGE NUMBER OF IMPLEMENTATIONS PLANNED. THE DOD DPAS IMPLEMENTATION TEAMS DEDICATED TO THE NAVY HAVE NO FLEXIBILITY IN SCHEDULING. ACCORDINGLY, SITES THAT HAVE NOT COMPLETED WALL-TO-WALL INVENTORIES AND OPLOC RECONCILIATIONS WILL NOT BE CONVERTED. MAJOR CLAIMANTS/HQ ACTIVITIES ARE REQUESTED TO ENSURE THAT THE REQUIRED INVENTORIES ARE ACCOMPLISHED. NAVY IS COMMITTED TO MEETING OSD MANDATED DEADLINES.

6. AUDITS. NAVAL AUDIT SERVICE AND GAO WILL VISIT SELECTED SITES TO TEST INVENTORY ACCURACY AND OBSERVE INVENTORY PROCEDURES. ACTIVITIES SHOULD BE ADVISED THAT SIGNIFICANT FINDINGS WILL BE DOCUMENTED AND SUBMITTED VIA THE APPROPRIATE CHAIN OF COMMAND.

7. FIREWALL/SECURITY ISSUES. MAJOR CLAIMANTS MUST IDENTIFY TO OPNAV N41, BY 1 MAY 00, ALL CLAIMANT ACTIVITIES CURRENTLY UNDER FIREWALL PROTECTION AND THOSE CLAIMANT ACTIVITIES EXPECTED TO BE UNDER FIREWALL PROTECTION BY 1 MAY 2001. CLAIMANT ACTIVITIES CURRENTLY UNDER OR EXPECTED TO BE UNDER FIREWALL PROTECTION BY 1 MAY 01 WILL NEED TO IMPLEMENT PLUG PROXIES PER REFS D AND E. MOST ACTIVITIES CAN IMPLEMENT THIS CHANGE THEMSELVES BUT SOME MAY NEED OUTSIDE ASSISTANCE. TO ENSURE SCHEDULED DPAS CONVERSIONS WHILE MAINTAINING THE INTEGRITY OF ACTIVITY FIREWELL SECURITY, THE FOLLOWING INFORMATION IS REQUIRED: MAJOR CLAIMANT, COMMAND NAME, UIC, SCHEDULED DATE OF DPAS IMPLEMENTATION, EXISTENCE OF FIREWALL TODAY (YES/NO) OR IN THE FUTURE (DATE), TYPE OF FIREWALL, FIREWALL POC INFO (NAME, COMMAND, TELEPHONE NO., FAX AND EMAIL ADDRESS), AND ANY OTHER RELEVANT INFORMATION. THIS INFO MAY BE SUBMITTED BY EMAIL OR VIA THE N4 DPAS WEBSITE ([HTTP://164.224.120.33/DPAS](http://164.224.120.33/DPAS)). SELECT ON "FIREWALL SURVEY", COMPLETE FORM AND SELECT "PUBLISH" BUTTON.

8. RADM KELLER SENDS.//

BT