

DEPARTMENT OF DEFENSE



BUSINESS INITIATIVE COUNCIL (BIC)

30 DEC 2002

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF
DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF
DEFENSE
DIRECTOR, OPERATIONAL TEST AND
EVALUATION
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND
MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: Business Initiatives Council Initiative: Streamlining Excess
Information Technology Equipment Disposal

I am pleased to announce a change in the Department's policy for disposing of its excess property. As you know, in March 2002, the Business Initiative Council approved as a formal tasking an initiative aimed at streamlining the excess Information Technology (IT) disposal process. The Integrated Process Team assigned to this effort recently recommended a course of action, which not only streamlines the process for the warfighter, but also maximizes the potential redistribution of such equipment for the benefit of our customers and major stakeholders.

Once fully deployed, the screening and redistribution of excess IT equipment will become the primary responsibility of the Defense Reutilization and Marketing Service (DRMS), the Defense Logistics Agency field activity charged with disposing of most other excess and surplus property. The redistribution of excess IT shall be conducted by DRMS, consistent with the procedures it uses for other commodities. In doing so, the Department avoids duplicative processes and systems, and achieves real economics of scale. The current practice of pre-screening serviceable IT by the Defense Information Systems Agency has shown to be largely duplicative of the DRMS mission, and will be discontinued.

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The Honorable Edward C. Aldridge, Jr.

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Secretary of the Navy: The Honorable Gordon R. England

Secretary of the Air Force: The Honorable Dr. James G. Roche

Vice Chairman of the Joint Chiefs of Staff: General Peter Pace

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The DoD Directive 7950.1 (September 1988), "Automated Data Processing Resources Management," and DoD 4160.21-M, "Defense Materiel Disposition Manual" (August 1997), will each be modified accordingly. In the interim, the DoD Components may proceed with the process changes they deem necessary to accommodate the new policy.

E. C. Aldridge, Jr.

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